

Human Resources Development

Course Overview

Given the rapid pace of change in today's business environment, employees must continually learn through their careers to maintain performance and ensure business sustainability. H.R.D. (Human Resources Development) ensures that all skills, knowledge, abilities and performance of the workforce meet current and future organizational and individual needs.

The aim of this course is to provide HR professionals with the necessary techniques to address employee training and development needs in alignment with the overall strategic goals of the organization.

Course Outline

- HRD and the Organization
 - The functions of the HRD
 - Training Strategic Alignment
 - Knowledge Management
 - Competency Models
- Training and Development
 - Assessment
 - Levels of TNA
 - TNA Process
 - Design
 - Defining Goals and Objectives
 - Defining Target Audience
 - Selecting Instructional Methods
 - Development
 - Defining the Training Type
 - Selecting the Delivery Method
 - Implementation
 - Piloting and Revising Contents
 - Scheduling and Implementing the Training
 - Evaluation
 - Transfer of Training
 - Kirkpatrick's 4 Levels
- Talent Management
 - Career development
 - Employee development programs
 - Challenges in talent management

Learning Objectives

Upon completion of this course, participants will be able to:

- Describe the role of the training
- Strategically align all HRDs
- Use competency models in defining training
- Calculate the training ROI
- Implement the talent management principles

Who Should Attend

- Training managers
- Training supervisors
- Training administrators
- Trainers
- Instructors

Course Duration: Two days from 9:00AM to 4:00PM

Registration Deadline: One week before the course date

Course Fees

- 1500 EGP (Registration is confirmed only upon payment)
- Fees include materials and attendance certificate
- Complimentary coffee breaks and light lunch

Course Venue

Top Business premises: 17, Abdel Wahab Selim Elbeshry St. Sheraton Heliopolis, Cairo, Egypt.

For Registration

- Please request a registration form by mail from: training@topbusiness-hr.com
- Payment should be made one week prior to course.
- Payment by cheque in Top Business's name or cash to our address.

For More Information

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